

**Area 52 Area Assembly of Alcoholics Anonymous
Service Handbook
Fall 2022**

Area 52 (North Dakota) is currently represented by approximately 151 AA Groups. These AA Groups are located in **10** Districts (See map on back page). Each group elect's officers as needed for the group to function properly. (See the pamphlet P-16: The AA Group).

The most important of the group's trusted servants may be the General Service Representative (GSR). The GSR is elected by the Group and represents the Group by carrying the concerns of the Group to the District and Area and bringing information back to the Group from the District and Area. The GSR is the link between the Group and AA as a whole.

The GSRs of a District, along with their District elected officers, form the District Committee. One of their elected trusted servants is the DCM (District Committee Member).

The **10** DCMs of Area 52 help form the Area Committee. In addition to the **10** DCMs in Area 52, the Area Committee includes the following trusted servants.

The following Area Officers are elected by the Area Assembly.

1. Area Delegate
2. Area Chairperson
3. Area Secretary
4. Area Treasurer
5. Area Archivist

The following Area Officers are appointed by the Area Chairperson:

1. Institutions Chairperson
2. PI/CPC Chairperson
3. Technology Chairperson

The Area Committee (Area Officers and DCMs) will hold conference calls on the last Sunday of each month at 8:00 p.m., to be hosted by the Area Chair. The Area Committee shall do an Area inventory during every second year of rotation.

The Area Assembly is made up of all the GSRs in Area 52 plus the Area Committee. The Area Committee directs the proceedings of the Area Assembly. Area 52 meets at three assemblies each year. They are generally held on the third weekend in March, the first weekend in June, and the third weekend of September.

The GSR School, PI-CPC Workshop and General Service Workshop:

The GSR School and PI/CPC Workshop will be held annually on the first weekend in February in the west, and third weekend in February in the east, at an available location too small to host a State Roundup. The school will be chaired by the most recent Past Delegate and current PI-CPC Chair and assisted by the DCM of the District in which the school meets. The Delegate and PI-CPC Chair who are facilitating the GSR/PI-CPC School will receive compensation by Area 52 for expenses. In the event of the cancellation of either session of GSR/PI-CPC School, it would be rescheduled by the Past Delegate and PI-CPC Chair for a later date.

Area 52 will sponsor a General Service Workshop to be held in the second year of rotation, at the locations designated for GSR/PI-CPC School. The workshop will include the Area Archives, Institutions, Technology and Literature Chairs or their representatives, in addition to those attending for the GSR/PI-CPC School. For the PI/CPC/GSR General Workshops, lunch will be provided, planned, and paid for by Area 52. *7th Tradition will be collected at events *Area 52 PI/CPC Chair will coordinate with hosting district.

Travel/Lodging/Meal Reimbursement

Area Officers are eligible for reimbursement for the following:

1. The Area Assemblies (held three times each year): All Area Officers.
2. GSR School and PI/CPC Workshop (held annually): Past Delegate and PI/CPC Chair (or representatives).
3. General Service Workshop held second year of rotation:
4. West Central Regional Service Conference (held annually): Area Delegate and Area Chair.
5. West Central Regional Forum (held biannually): Area Delegate and Area Chair.

Reimbursement Rates:

Mileage: The mileage rate is adjusted annually based on 90% of the General Service's Agency rate, rounded to the nearest whole cent.

Lodging: Actual cost.

Per diem: \$20 for travel days and \$40 for a full day at an assembly. All committee members get reimbursed for both nights, 2 per diem travel days, and one full per diem day for Fall assembly.

Duties of Area Officers:

(In addition to the qualifications listed in Chapters IV and V of The AA Service Manual and the Area 52 Guide to Officer Service Positions; the duties of the Area Officers shall be as follows): A suggested amount of continuous sobriety for all appointed and elected Area Officers, to be effective January 1, 2019, shall be as follows:

Delegate- 5 years	Treasurer- 5 years
Chair- 5 years	PI/CPC Chair- 3 years
Secretary- 3 years	Technology Chair- 2 years
Archivist- 2 years	Institutions- 4 years

Area Delegate:

The Area Delegate is our link with the General Service Conference held each April or May in or near New York City. The delegate's responsibility, however, is not as a representative of a certain Area, but as a member whose duty is to act in the best interests of AA as a whole.

Some of the duties of the Area Delegate are:

- Keeps the Area informed on nationwide and worldwide efforts to carry the AA message.
- Qualifications for the Area Delegate require service as past or present Area 52 Committee member or Area 52 Officer.
- Provides Area information to the General Service Office and provides the Area with valuable information about the work of the General Service Office (GSO).
- The Delegate represents Area 52 in our West Central Region matters.
- The Delegate works closely with committee officers, helping to see that the committees function smoothly.
- Visit District meetings and groups whenever asked or whenever possible.
- Provides leadership in solving group problems involving the AA Traditions.

Area Chairperson:

- Presides at meetings of the Area Assembly, Area Committee, and the Agenda Committee at three Assemblies per year.
- Qualifications for Chairperson require service as past or present Area 52 Committee member or Area 52 Officer.
- Learns Robert's Rules of Order to facilitate the orderly operation of the assemblies.
- Appoints the chairpersons of the Institutions, Technology and the PI/CPC Committees, working with them and encouraging their efforts.
- The Area Chairperson with the assistance of the Agenda Committee sets the agenda for the three Area Assembly meetings, ensuring that adequate facilities are arranged for by the host committees.
- Reviews financial statements and co-signs all checks issued by the Area Treasurer, assuring as much as possible that Area funds are used prudently.
- If needed, signs any agreements that may be made on behalf of the Area Assembly, and performs any other necessary administrative duties.
- The Area Chairperson serves as Alternate Delegate in the event that the Delegate may not be able to perform his/her duties, and assists the Delegate whenever possible.
- Updates the Area 52 Service Handbook within two weeks following each assembly if required.

Area Secretary:

- Take minutes at the three general assemblies each year; email minutes along with the next assembly's agenda and map of Area 52 districts to all DCMs. Paper copies may be provided as requested by the DCMs. Mail a copy to each past delegate, as requested. Take copies to the next assembly for attendees. Maintain a binder containing minutes of all assemblies.
- Take minutes at the monthly Area Committee conference calls (9 per year). Minutes are sent to committee members for approval and then posted to website by Tech Committee.
- Bring to each assembly: computer, totes with name tags, signup sheets, pens, voting slips, the 12 Steps, Traditions, and Concepts window shades to hang appropriately, and voice recorder.
- Prepare a Secretary's budget for each year for review at the March Assembly.
- Update the past actions files each year. Email copies of each committee's updated past actions to the chair of that committee. Maintain a binder of past actions for each committee.
- Secretary will sit on Literature/Grapevine Committee and assist Registrar as needed.
- Serve as the primary contact for website inquiries. Check email often and consistently. Forward inquiries appropriately to other committee members as needed. Follow up with individual and/or committee member to make sure inquiry was responded to.
- Work with Technology Committee and Registrar to keep Area 52 website and Fellowship connection updated.

Area Literature / Registrar Chair

- Maintain and update the Fellowship Connection database. Use the portal in order to make and record changes for groups and districts. Use portal to obtain new GSR/DCM packets as needed. Work with DCMs, GSRs, and Records/Member Services at GSO to ensure information for all districts is correct. Work with Technology committee to keep the Area 52 website updated. Attend Registrar quarterly training sessions for Fellowship Connection hosted virtually by GSO. Maintain a current list of DCMs, GSRs, and Area Committee Officers, and have a copy available at each assembly.

- Bring AAWS and Grapevine literature to supplement the hosting District at all assemblies. Coordinate with the hosting district well in advance to see what is needed and to make sure space/tables and volunteers will be available. Bring the cash box as well as computer, display boards, literature racks, order forms, literature invoices, and blank literature sales receipts. Maintain, record, and adjust inventory of the literature after each assembly to determine the next order. Provide copies of the invoices from orders to Treasurer for payment. Also order 25-30 Service Manuals for the GSR schools in February.
- The Registrar chairs both the GSC and Area 52 Literature and Grapevine Committees meeting at each assembly, with the Secretary assisting as co-chair. Preview GSC agenda items and send to committee members beforehand when possible. Familiarize yourself with pertinent GSC agenda items and background information to facilitate committee meetings more smoothly. Utilize Secretary as co-chair and/or other committee members to balance workload. Distribute copies of the A.A. Guideline "Literature Committees" and prepare an agenda. Discuss literature needs, budget status, any other literature business. Work on efforts to promote the AA Grapevine. Engage Committee members to assist in projects/activities and any decisions or recommendations.
- Work closely with the Technology Chair to maintain the Area 52 website meeting list. If other members submit changes be sure to clarify the requests with the DCM or GSR before sending to the Technology Chair. Check your Area 52 email often to keep up with meeting change requests, GSO business, and all member correspondence or requests that come in.
- Prepare a budget for Registrar/Literature each year for review at the March Assembly.

Area Treasurer:

- The Area Treasurer serves as the Chairperson of the Finance Committee meetings at three Area Assemblies per year.
- Receives contributions from groups and other sources, keeping an accurate record of such.
- Maintains the bank accounts, depositing all receipts and making any necessary disbursements.
- Keeps Area Chairperson informed on financial matters and obtains either the Area Chairperson's or Area Delegate's signature on all checks.
- Treasurer does a reconciliation once a quarter
- Provides accurate written accounts of all contributions and disbursements to the Area Assemblies, with copies to be included with the Area minutes.
- Makes quarterly contributions to the General Service Office (GSO), including a complete listing of individual group contributions.
- Works closely with the Area Chairperson for the prudent use of all funds.
- Turns over financial records to the new Treasurer and assists him/her with their duties. All records are to be kept for a period of three years and then turned over to the Area Archives.

Area PI/CPC Chairperson

- Chair the Area PI/CPC Committee both GSO (Friday) and Area 52 (Saturday) meetings at three Area Assemblies per year.
- Assist the Committee in preparing and submitting to the Area Treasurer an annual budget at the appropriate Assembly.
- Provide in writing any proposed Committee action for consideration to the Area Chairperson.
- Establish and maintain contact list with District Representatives.
 - District PI/CPC Reps
 - DCMs
 - GSR's from Groups assigned to Area Committee for current rotation; update per reassignment period.
- Provide, collect, and store 'PI/CPC Contact Sheets' for every District of Area 52. (See Sample).
 - Encourage use and maintenance of 'Contact Sheets'.
 - Work with District Representatives to better develop 'Area 52 Clearinghouse of Information' with respect to 'Contact Sheets' for each respective District.
- Obtain, read and use PI and CPC kits, workbooks and any related materials from GSO.
- Provide District Representatives with 'Suggested Activities Sheet'. (See Sample).
 - Review/Update Annually (June Assembly)
- Develop, create, and encourage productive and creative ways of cooperating without affiliating; attempting to establish better communication between AA and professionals.
- Encourage districts and AA members to communicate about AA with professionals and the general public while safeguarding our Tradition of Anonymity.
- Work routinely with Tech Committee Chair to:
 - Utilize Website as mechanism for PI/CPC
 - Review and propose updates to corresponding pages annually.
- Report committee activities and information, quarterly, to be posted on the 'Trusted Servants' page of the Area Website.
- Work together with the Area Chairperson to schedule times and locations of the PI/CPC Workshop in conjunction with the GSR School in February, in both eastern and western North Dakota locations if possible; and assume the responsibility of conducting the PI/CPC Workshop.

Area Archives Chairperson:

- Chair the Archives Committee meetings at three Area Assemblies per year for the formulation and maintenance of the archives, and policies that contribute to maintaining the history of Area 52.
- To gather current and historical information about AA in our Area, and to preserve it in a meaningful way. Items of interest are to be displayed at Area functions and made available for use by groups in the Area.
- The Archivist position is a two-year rotating position elected by Assembly, and is a voting member of the Area Committee.
- Communicate and cooperate in a working relationship with the GSO Archivist at the area 52 District Archivists.
- Archives Committee will interview interested individuals and will choose their recommendation for Archives Chairperson to be brought to the Fall Assembly of the even year for a vote.
- When rotating out, help incoming Archives Chair with experience, records, information, and any helpful suggestions for serving.
- The Area will purchase a copy of speakers CD's or flash-drives from each ND State Roundup, to be placed in the archives, with a copy placed on an external hard drive.

Institutions Chairperson:

- Chair the Institutions Committee at three Area Assemblies per year.
- To maintain the Area 52 Institutions Literature Fund and disseminate funds/literature to Districts or Groups for Area approved/eligible institutions. And report to the Institutions Committee the activity/and balance of the Institutions Literature Fund.

Eligible Institutions

Government-operated institutions are eligible to receive funds from the Area 52 Institutions Literature Fund.

- To work closely with the Technology Chair and the Area Assembly to maintain a specific webpage related to Area 52 Institutions Committee work, updating the Area 52 Institutions Fact Sheet, to better serve Area 52 Districts and Groups.
- To coordinate the efforts of individuals and groups to carry the message to alcoholics in correctional facilities, treatment facilities, and other institutions.

Technology Chairperson: *(please see Area 52 Technology Committee Guidelines and Area 52 Website Guidelines)*

- Chair the Technology Committee at three Area Assemblies per year.
- The Technology Committee Chair shall be selected by the Area 52 Chair to serve a two-year rotation. The Technology Committee Chair will welcome interested people that can bring with them a wide variety of abilities and talents. These include skills such as: writing; graphics creation; project management and of course various aspects of technology. All interested members are encouraged to join. Technical experience is not required in order to participate on the Technology Committee. - However, for the specific positions listed below, those members should have Internet access, some basic knowledge and a willingness to learn.

If a position is not filled by a Committee Member, the Technology Chair will fulfill the duties.

1. Website Admin. (also serves as Alternate Technology Committee Chair)
2. Secretary
3. Technical Assistants to help maintain hardware/software support – Also with writing, graphical design and content creation.

1. Technology Committee Chair (cont.)

- Maintains relationships with and be the primary contact for the Website hosting service
- Ensures that the domain name(s) are renewed and protected appropriately
- Maintain SSL certificate(s)
- Provide Website statistics for Assemblies
- Maintains Area 52 email accounts
- Manage Email Rosters for Area 52 Officers, Committee Chairs, and D.C.M. distribution
- Manage Content Management/File Sharing Service, currently using DropBox
- Manage users and monitor invited users
- Verifies license renewals for software, plugins and other items is maintained
- Establish and maintain the budget for the Area 52 Technology Committee
- Answer e-mails addressed to the Area 52 Technology Chair promptly
- Additional accounts exist for various service logins; be sure to check regularly
- Make recommendations and purchases of Area 52 equipment
- Assist in setup of equipment
- Maintain an inventory of Area 52 owned technology devices, computers and peripherals (printers, projectors, etc.)
- Maintain a list of all software licenses for all computers owned by Area 52
- Wipe software and data from devices before passing on for disposal
- Hold regular committee meetings
- The Technology Chair is a voting member of the Area 52 Committee and will be reimbursed (as are other Area Officers) for travel expenses to attend Area Assemblies.

Filling Vacancies:

In the event that an area officer resigns or is asked to step down and they are in their second year of the term, the Area Chair will appoint a member to finish out the term. In the event that the Area Chair resigns or is asked to step down in the second year, the area delegate will appoint a member to finish out the term. If the area officer is in their first year of the term, then elections will be held to fill the position.

Area 52 Committee Structure Suggested Guidelines:

Italics following each Committee Chair position is the General Service Conference Committee that they will chair at the March Assembly each year.

Agenda/Structure: Agenda, International Conventions and Regional Forums, Trustees

- To help ensure good communications and cooperation at our Area Assemblies through a meaningful agenda and adequate structure.
- Reviews rules of procedure to make assemblies best serve our Area.
- The West Central Regional Trustee will be invited to speak at the March Assembly in each odd year of rotation.
- At the June Assembly of the even years, new group committee assignments are made by rotation by the Area Chairperson. In the interim, if necessary, unassigned groups will be assigned by the Area Secretary.

Archives: *Policy & Admissions, Report & Charter, Archives*

- To gather current and historical information about AA in our Area, and to preserve it in a meaningful way. Items of interest are to be displayed at Area functions and made available for use by groups in the Area.
- The Archives Chair position is rotating and is elected by Assembly. This person chairs the Archives Committee and has voting privileges in the Assembly.

Finance: *Finance*

- Review Area financial records and financial status. Using budget requests from Area committees we compile an annual budget to propose to the March assembly each year. Review requests for Area funds to determine if funds are available.
- Assist districts or groups with matters of financial policy if so requested.
- Three committee members hold an annual audit at the March Assembly, with the Treasurer available to answer questions.

Institutions: *Corrections, Treatment Facilities & Special Needs*

- To coordinate the efforts of individuals and groups to carry the message to alcoholics in correctional facilities, treatment facilities, and other institutions.
- Promote district and group efforts and encourage the exchange of ideas and resources.
- Obtain and use related materials from GSO, to compile and maintain a list of Area institutions for the districts.

Literature/Grapevine: *Literature, Grapevine*

- To become familiar with all Conference approved literature and service material. Display and encourage the use of such literature throughout the Area. To help develop projects that will further the carrying of the AA message through the use of AA literature.
- To display and encourage the use of the AA Grapevine and Grapevine produced materials. Make available Grapevine subscription forms and guidelines for writing articles for the Grapevine and encouraging their use.

PI/CPC: *Public Information, Cooperation with the Professional Community*

Primary Purpose: To carry the message to the alcoholic who still suffers. The committee achieves this in two ways:

- Through informing the general public about the AA program; that they, in turn, can report/relay accurate information about AA to someone with an alcohol problem.
- Through reaching, informing, and cooperating with professionals whom come into contact with alcoholics or work in the field of alcoholism.

Method: *To provide a clearinghouse of information in the Area with respect to PI and CPC, assistance, in developing projects that will further the carrying of our AA message through PI and CPC.*

Technology: *Does not have a corresponding GSO committee*

- The scope of the Technology Committee is to maintain the Area 52 Website according to the Website Guidelines. This includes maintaining the domains, SSL certificates, all hosting services or platforms. Administering Area 52 email and email distribution groups. Operate content management and file sharing services. Manage the Meeting Guide app. Supervise approved social media outlets. And maintain hardware and software of computer systems purchased or licensed for Area 52 committees.

The Guide to Officer Service Positions document will be approved and updated by the Agenda Committee with input by Area Committee Chairs at each Fall Assembly.

Committee Guidelines:

Each committee is responsible for considering any agenda items assigned to it and/or it may discuss any issue that falls within its suggested purpose. A committee may simply discuss ideas and report these to the Assembly for input or suggestion, or a committee may make specific recommendations that they wish the Assembly to act upon and accept as an Area action. Such a recommendation is considered to be a motion and a second, and is followed by discussion and then a vote of the Assembly. Recommendations should be stated clearly as possible, for example: The Archives Committee recommends that the archives be stored at X, Y, Z Storage in Burlington, ND, for the annual sum of \$250.00.

A Brief Guide to Assembly Procedures:

The function of rules of procedure is to make it possible for the Assembly to carry out its responsibility in a reasonable amount of time and to arrive at the effective group conscience of the body. The Assembly is generally best served with as few rules as possible to allow it to do its business. Some basic rules are:

MOTION: A committee recommendation is considered a motion and a second and is followed by discussion before any action is taken. The final order of Assembly business will be to consider any floor actions that have been submitted in writing. All floor actions will be heard unless there is a motion that the Assembly decline to consider a proposed floor action, which is not debatable and will require a 2/3 majority to carry.

SECOND: A motion from the floor must have a Second in order to be considered. Without a Second, a motion "dies."

THINGS THAT CAN HAPPEN TO A MOTION: After a motion is made and seconded, discussion and possible vote follows. However, a secondary motion to the original motion may also be made. Such motions are:

To Amend: A motion to amend requires a second and then is followed by discussion and vote. Discussion of the original motion then resumes (with a possible amendment).

To Postpone: A motion may be made to postpone a motion being considered. Such a motion requires a second and if passed the motion may be postponed until a definite time or may be postponed "indefinitely", which in effect kills the motion. A motion may also be "tabled" until the next meeting, but then will require a motion to "take it off the table", or the motion will then die. A motion can be referred to committee by a motion made and passed by the Assembly.

CALLING THE QUESTION: At any time during discussion, a motion can be made to vote immediately (calling the question). Such a motion is not debatable, but requires a second. A motion to call the question requires a 2/3 vote for passage. If the motion to call the question passes, a vote is taken immediately on the motion under consideration.

MINORITY OPINION: After a vote on an issue, the chair asks if the minority wishes to speak. Only those who voted in the minority may speak at this time. The Chair then asks, "Do I hear a motion to reconsider?" Only someone who voted in the majority may make a motion to reconsider, and the motion requires a second. If the motion to reconsider is passed, discussion and vote will follow, but discussion is limited to new considerations of the question under debate. After a second vote, the action cannot be considered again.

REACHING DECISIONS...VOTING: If discussion on a matter signifies considerable favor, the chairperson may ask, "Is it the sense of the meeting that this motion be adopted?" If there is no objection, the motion is considered passed. Voting may be done by voice vote, where the chair will ask for ayes and nays and then will declare the vote for or against. If someone disagrees with the count, or if the voice vote is not conclusive, the chair must then ask for a show of hands or a standing vote, with an actual count being taken.

Generally, motions are decided by a majority vote, except in matters that limit or close debate which requires a 2/3 majority (such as a motion to call the question).

While all AA members may take part in discussion, motions, seconds, and voting are limited to acting GSRs, DCMs, and the Area Officers.

ASSEMBLY AGENDA: The Finance Report should be placed on the assembly agenda prior to Committee sessions so Committee members are aware of finances before making prudent decisions.

Guidelines for Hosting Area Assemblies

- The March Assembly and Area 52 Service Conference will rotate between Bismarck and Minot due to the central location – even years in Minot and odd years in Bismarck, on the third weekend, if possible.
- The March and June Assemblies are held on Saturday and Sunday, with the Assembly beginning Saturday morning about 8:00 a.m. and adjourning about noon on Sunday. Friday night of the March Assembly weekend the Area 52 Service Conference is conducted. Friday night of the June Assembly weekend, will have a workshop or AA meeting. The hosting district should provide a closed AA meeting on Saturday at the assembly location or a meeting list for that city.
- The June Assembly is held in locations that are too small to host a State Roundup, usually on the first weekend. The hosting of the June Assembly alternate between the east and the west, without specific districts assigned. Most districts have found it beneficial to host an Assembly, and give their AA members an opportunity to serve and to learn more about how the service structure functions.
- The September Assembly is held at the State AA Roundup, which is held on the third weekend of September, if possible. It is a one-day session, generally ending on Saturday afternoon.
- It is strongly encouraged that the utmost in cooperation be used in planning, with the Host District and AI-Anon working together.

Guidelines for Assembly Facilities:

- Seating for a minimum of 75 people is required. Tables with chairs facing the podium are suggested. A podium and tables for the Area officers are to be located at the front of the room, and a PA system may also be necessary.
- A registration table should be situated near the entrance to the meeting room staffed by volunteers from the district if possible. Name tags should be provided, along with a registration book.
- Coffee should be available during the entire Assembly with a basket put out for contributions. Rolls or donuts are optional; however, it is the hosting district's expense.
- A container for the Ask-It-Basket will be needed for written questions and suggestions.
- Area 52 will reimburse the District for any expenses incurred. Please make financial arrangements with the Area Treasurer.
- The Area Chairperson will assist with any questions the district may have. Please keep in touch.
- Please make the meeting location known to the Area Chairperson as soon as possible, as well as any lodging information so that they may be included when a meeting agenda is sent out.

Guidelines for Hosting Area Conventions

(In addition to the following guidelines, also refer to the AA Guidelines on Conferences and Conventions from the General Service Office & Area 52 State Roundup Suggested Guidelines)

Convention Date:

The date of the convention should be as near as possible to the third weekend in September.

Convention Theme:

The convention theme will be the General Service Conference theme for that same year.

Finances:

The "Floating Roundup Money", currently \$3000.00, is Area 52 money. This money is passed from one area roundup committee to the next, through the Area Treasurer, to help get the roundup started. The host committee must return the fund money to the Area Treasurer within 60 days after the roundup.

The Area host roundup committee receives up to \$3000.00 of this fund in the following manner:

- Eighteen months (March Assembly) prior to the event, the Area Treasurer issues \$500.00 to the host roundup committee. The treasurer may issue the remaining \$2500.00 for the next year's roundup after receiving the return of the "Floating Roundup Money" (\$3000.00 plus profits) from the current year's host roundup committee.
- Startup funds for State Roundups can be issued prior to the 18-month requirement at the discretion of the Treasurer.
- The host district should take a businesslike approach to the finances and try to keep expenditures within a conservative estimate of anticipated revenues. A signed contract for the State AA Roundup facility is required. The "Floating Fund" is not to be used to offset any losses. A complete report of the expenditures and income is to be sent to the Area Treasurer, Area Chairperson, and the next host district.
- Any profits from the roundup are to be returned to the Area Treasurer within 60 days of the roundup, along with the "Floating Roundup Fund."
- In the event of a deficit, the Area Chairperson and Area Treasurer should be contacted to arrange for payments of funds to cover the loss. A fund equal to 20% of the "Floating Roundup Fund" has been set aside for this purpose.

Area Convention Hosts

2018: Fargo	2022: Grand Forks
2019: Jamestown	2023: Bismarck
2020: Cancelled	2024: Dickinson
2021: Williston	2025: Minot

West Central Region AA Service Conferences (WCRAASC):

Area 52 is part of the "West Central Region" of Alcoholics Anonymous. As a Region, the area representatives meet the first weekend of March for a service conference referred to as "WCRAASC" – West Central Regional AA Service Conference. This meeting rotates between the Areas within the Region and serves as an opportunity for new delegates to meet as well as other AA members, and to discuss "Conference Agenda Items" and carrying the message.

2018: Area 24 Iowa	2022: Area 36 Southern Minn.
2019: Area 35 Northern Minn.	2023: Area 41 Nebraska
2020: Area 40 Montana	2024: Area 52 North Dakota
2021: Area 63 South Dakota	2025: Area 76 Wyoming

West Central Regional Forum:

The General Service Office (GSO) also comes to the region during the odd years to provide a forum. This is an opportunity for members of the fellowship to meet with and learn more about carrying the message around the world.

2019: Area 52 North Dakota	2027: Area 24 Iowa
2021: Area 40 Montana	2029: Area 36 Southern MN
2023: Area 41 Nebraska	2031: Area 76 Wyoming
2025: Area 35 Northern MN	2033: Area 63 South Dakota

